



**Town of Arlington, Massachusetts**  
**730 Massachusetts Ave., Arlington, MA 02476**  
**Phone: 781-316-3000**

**webmaster@town.arlington.ma.us**

## Meeting Minutes 03-28-07

**Town of Arlington**  
**Affirmative Action Advisory Committee**

**730 Massachusetts Avenue, Arlington, MA 02476**  
**(781) 316-3120**

Barbara Boltz, Co-Chair  
 Adrienne McClure, Co-Chair  
 Augusta Haydock  
 Jack Jones  
 Elaine Maclachlan  
 Tricia O'Donoghue  
 Howard Winkler

Caryn Cove Malloy, Affirmative Action Officer

Affirmative Action Advisory Committee  
 Meeting Minutes  
 Wednesday, March 28, 2007  
 7:30 p.m.

Present: Caryn Malloy, Barbara Boltz (Co-Chair), Adrienne McClure (Co-Chair), Howard Winkler, Augusta Haydock

Absent: Elaine Maclachlan, Jack Jones, Tricia O'Donoghue (Ms. Donoghue was not present because she was representing the committee at a No Place For Hate meeting)

Barbara Boltz chaired the meeting.

### Meeting Minutes

Adrienne McClure moved approval of the February 28, 2007 minutes as amended. SO VOTED

### Current Job Openings

The Committee reviewed current job openings. The Committee discussed the fact that the Police Chief, Fred Ryan is a finalist for Police Commissioner in Cambridge. Barbara Boltz reported that she was contacted by the City of Cambridge Affirmative Action Officer and asked about her experiences in working with Chief Ryan. Barbara Boltz also indicated that the idea of getting the Cambridge Affirmative Action Committee together with the Arlington Affirmative Action Committee to meet and share ideas was discussed.

The Committee also reviewed statistics from the Human Resources Division with regard to minorities taking the police exam. The Committee was disappointed to find that only one of the 30 having taken the examination was of minority status. The Committee asked Mrs. Malloy to investigate whether a person living outside of Arlington can indicate they would like to work in Arlington.

### Current Bid Projects

Park Circle Fire Station is being constructed by Elizabeth Contracting. The project manager is the same project manager that worked on the Dallin School, Kevin Nigro. Caryn Malloy reported that the Town Manager will be meeting with the contractor and project manager on March 30th; at that meeting the Town Manager will give them a memo from the purchasing agent with the newly approved form from the AAAC to be completed and returned by the first Friday of each month. The Purchasing agent indicated that if the contractor continues to be non-compliant we can consult with counsel about withholding payment.

### School Diversity Task Group

The group was set to meet with Superintendent Nate Levenson earlier in the day but the meeting was cancelled due to Mr. Levenson's unavailability; a new date has not been set.

Update of Affirmative Action Plan

The Committee tabled discussion of the plan until next meeting.

Continuing Business

The Committee reviewed a press release from Governor Patrick formally revoking Executive Order 452 (issued by former Governor Mitt Romney) and reaffirming the state's commitment to affirmative action.

Howard Winkler moved to adjourn the meeting at 8:35 p.m.

SO VOTED

A true record. Attest:

Caryn C. Malloy  
Affirmative Action Officer